

HIRING EVENT

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Lyneer Staffing

Interviews & Applications

(walk-ins welcome)

March 7th, 2019

10:00 am – 12:00 pm

PA CareerLink® Bucks County

1260 Veterans Hwy

Bristol, PA 19007

For Questions Contact:

Michael Spinka

215-781-1073, ext. 2202

Mspinka@buckscareerlink.org



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Position Available:

Mail Sorter (# 12830338)

- Ensures that the mail is reviewed for proper date, postage, and good quality barcodes prior to being placed in the appropriate mail trays by verifying the zip codes on the mail match the mail trays properly
- Communicates errors found in the mail to operator or supervisor to prevent re-work of mail
- Prepares outgoing mail for sleeving by placing full mail trays into tray sleeve
- Checks for presort endorsement on the mail

Pay:

- up to \$11 an hour

Qualifications:

- Must be able to lift up to 7-35 lbs
- High School Diploma or GED required
- Ability to walk , stand , stoop and bend 80% of the time

Full-time positions located in Feasterville-Trevose, PA