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<th>Monday</th>
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<tr>
<td>Closed</td>
<td>New Year’s Day Observed</td>
<td>Resume Revival 1:00-3:30 Information Session: ESS 10:00-2:00 (See back for details)</td>
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<td>WIOA Orientation 9:30-10:30</td>
<td>Ace the Interview 1:00-3:00</td>
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<td>WIOA Orientation 9:30-10:30 Hiring Event: Chick-Fil-A 1:00-4:00 (See back for details)</td>
<td>Modern Interviewing 10:00-12:00 Writing A Cover Letter 1:00-2:00</td>
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<td>Closed Martin Luther King, JR Day Observed</td>
<td>CareerScope/Skilldex 9:00-10:30 Finding A Job Over 50 11:00-1:00 Microsoft Assessments 1:00-3:00</td>
<td>WIOA Orientation 9:30-10:30</td>
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<td>WIOA Orientation 9:30-10:30</td>
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<td>Marketing Yourself 10:00-11:30 Cut Your Job Search by 50% 1:00-2:00 Information Session: ESS 10:00-2:00 (See back for details)</td>
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Please sign in at the CareerLink front desk before attending the workshop – Thank You

Follow us on [www.facebook.com/pacareerlinkbucks](http://www.facebook.com/pacareerlinkbucks) and [www.twitter.com/pacareerlinkbc](http://www.twitter.com/pacareerlinkbc)
Perkasie, PA Location Mon - Fri 8:30-4:00pm

**JOB SEARCH WORKSHOPS OFFERED IN PERKASIE**

**ACE THE INTERVIEW:** Learn interviewing techniques focusing on behavioral and traditional interview questions. Learn to answer the hardest questions and the importance of follow up.

**FINDING A JOB AFTER 50:** Join the growing number of job seekers over 50 to receive guidance on job search issues specific to this age group.

**RESUME REVIVAL:** Update your resume during, including critique and formatting. Must come with a hard copy of your resume and have access to it electronically. For best results, bring a flash drive and have access to your email and Job Gateway accounts (including passwords). Prepared walk-ins may be accepted if space is available.

**ASSESSMENTS OFFERED IN PERKASIE**

**CAREERSCOPE:** Provides participants with an interest inventory and aptitude assessment for career decisions. (1½ hours)

**Microsoft Assessments:** Industry Assessments in Word, Excel, and Power Point to gauge current skill set in Microsoft programs. (1½ hours)

**TABE TEST:** Test of Adult Basic Skills, provides participant with academic grade equivalency in Math and Reading. (1½ hours)

**High School Equivalency Preparation HSE/GED/ABLE:** Registration, Orientation & Assessment (3 hours)

**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICES**

**WIOA INFORMATION:** Are you receiving unemployment benefits? Long-term unemployed? Learn how you could receive job search assistance and counseling through WIOA. The program offers intensive job search counseling, one-on-one assistance, and potential training opportunities. WIOA eligibility is determined after the orientation through specific financial guidelines. For more information, call Eugenia Allen at 215-258-7713. Have your PA CareerLink Participant ID, Keystone ID and Password available.

**HIRING EVENTS LOCATED IN PERKASIE:**

Herb Bethea, Staffing Consultant 215-781-1073 x 2259
hbethea@buckscareerlink.org

**ESS/Source 4 Teachers** – Substitute Teachers, Instructional Assistants, Paraprofessional Educators, School Aides, Head Start Assistants, Food Services Workers, Custodians, Clerical

**Hiring Event- Chick-fil A®- Guest Service Representative, Food Service Team, Breading Specialists**

**BUCS COUNTY CAREERLINK® BUCKS COUNTY PARTNER PROGRAMS IN PERKASIE**

BUCKS COUNTY COMMUNITY COLLEGE: Center for Workforce Development, Continuing Education, literacy programs in addition to academic programs. Campuses located in Newtown, Bristol, and Perkasie. Visit their website: [www.bucks.edu](http://www.bucks.edu)

Metalwork Training: Grant Funded 12-week training program beginning February 25th offered in Perkasie by Bucks County Community College. For more information: Bridget Hughes; 267-685-4884 / bridget.hughes@bucks.edu

Industrial Maintenance Training – Grant Funded 12-week training program offered in Doylestown. For more info: Bridget Hughes; 267-685-4884 / bridget.hughes@bucks.edu

GED/High School Equivalency Prep Program Information: Classes held in Perkasie and Bristol. For more information: G. Jay Francis, ABLE Program Coordinator 215-258-7757 / g.jay.francis@bucks.edu

In School Youth Program: Grant funded career and college pathway program for high school seniors. Program starts January 28th for Upper Bucks Technical School, Pennridge High School, and William Tennent High School. For more information: Robert Zirkle, 215-258-7734 / mary.reshetar@bucks.edu, or visit @BucksYouthWF on Facebook.

Out of School Youth Program: Provides a variety of transitional programs for young adults age 16-24 for GED, paid internships, apprenticeships, on the job trainings, job readiness and job search assistance. Contact Amanda at 215-781-2273 x 2273.

BUREAU OF WORKFORCE PARTNERSHIP AND OPERATIONS VETERAN SERVICES: Veteran services are available to assist veterans in securing employment and training. For more information: Gerardo Suarez; 215-781-1073 x 2229/ gsuarez@pa.gov


PA OFFICE OF VOCATIONAL REHABILITATION – Offers services to qualified individuals with disabilities to assist them to prepare for, enter or retain employment. For more information, 1-800-221-1042 or [www.dli.state.pa.us](http://www.dli.state.pa.us) Keyword: OVR


**Resume Critique:**

Email your resume, preferably in Word format, to hselig@edsisolutions.com

Fundamentals of Banking with Citizens Bank-Please join us for this informative session learning about different types of bank accounts and all the services banks provide.

Additional Workshops and Programs are available at our main office located at 1260 Veterans Highway, Bristol, PA 19007; 215-781-1073.

Inclement weather–Please contact 215-258-7755 to confirm the college is open.

PA CareerLink® Bucks County is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities.