

# Microsoft Office Workshops

## Word, Excel, PowerPoint

These free workshops will review all the necessary skills across Word, Excel and PowerPoint platforms. Workshops go to levels 1 (basic) and 2 / 3 (advanced) for Microsoft Word and Microsoft

April 2021

- 4/6- Word I 10:00 – 12:00PM
- 4/12- Word II 10:00 - 12:00PM
- 4/13-Excel I 10:00 - 12:00PM
- 4/19-Excel II 10:00-12:00
- 4/20-Excel III 1:00-3:00
- 4/26-PowerPoint 10:00-12:00

To register please go to [www.pacareerlink.pa.gov](http://www.pacareerlink.pa.gov) and use the events tab or call us at

Remote: 347-308-5002

Phone: 215-781-1073

TTY: 215-781- 9553

Open Monday - Friday 8:30AM - 4:00 PM

