

Microsoft Office Workshops

Word, Excel, PowerPoint

These computer workshops will review all the necessary skills covering Word, Excel, and PowerPoint platforms. Workshops progress to levels 1 (basic) and 2 /3 (advanced) for Microsoft Word, Power Point, and Excel.

September 2021

9/7 Word I 10:00 – 12:00PM

9/9 Word II 10:00 - 12:00PM

9/13 Excel I 10:00 - 12:00PM

9/14-Excel II 1:00-3:00

9/20-Excel III 10:00-12:00

9/27-PowerPoint 10:00-12:00

To register please go to www.pacareerlink.pa.gov and use the events tab or call us at

Phone: 215-781-1073

TTY: 215-781- 9553

Open Monday - Friday 8:30AM - 4:00 PM

