

Microsoft Office Workshops

Word, Excel, PowerPoint

These computer workshops will review all the necessary skills covering Word, Excel, and PowerPoint platforms. Workshops progress to levels 1 (basic) and 2 /3 (advanced) for Microsoft Word, Power Point, and Excel.

November 2021

11/1 Word I-10:00 – 12:00PM

11/2 Word II -10:00 - 12:00PM

11/8 Excel I -10:00 - 12:00PM

11/9-Excel II 10:00-12:00

11/15-Excel III 10:00-12:00

11/29-PowerPoint 10:00-12:00

To register please go to www.pacareerlink.pa.gov and use the events tab or call us at

Phone: 215-781-1073

TTY: 215-781- 9553

Open Monday - Friday 8:30AM - 4:00 PM

